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COLLEGE FILES
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Galt, H.S. 1933 Apr-May

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1154

YENCHING

TRANSFER

INDEXED

Yenching University

April 3, 1933
E33-4-3-1

Miss Mary Cookingham
Yenching University
Peiping, China

My dear Miss Cookingham

We have received \$750.00 from the Harvard-Yenching Institute for fellowships of Mr. Derk Bodde and Mr. L. C. S. Sickman. This check has been deposited in your account in the Central Hanover Bank and Trust Company.

It is possible that you have drawn on this account before this, as the Bank called us up several days ago saying that the account would be overdrawn if the draft for \$444.41 was cashed. As a result we deposited \$444.41 to pay for this check. Undoubtedly you have written us for this.

Very truly yours

Assistant Treasurer

CAE:MS

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TRANSFER

YENCHING

Yenching

April 7, 1935

Dr. Howard S. Galt,
Acting President,
Yenching University,
Peiping, China.

Dear Dr. Galt:

Let me acknowledge receipt of your letter of March 16th. In this you raised specifically the question of whether our Chinese members of staff are entitled to benefit of clergy fares on American railways.

This question came up last summer, and at that time we asked the Eastern Clergy Bureau to give us a formal ruling on the subject. Their decision was that our Chinese members of staff are in substantially the same category as our western staff. I quote below the ruling of the Bureau:

"It is the practice of the Eastern Clergy Bureau to issue Clergy Certificates to foreign religious workers for their use when traveling in this country provided they are engaged in no form of secular employment. If therefore, the status of the Chinese members of staff, to whom you refer, is that of foreign missionaries and their work while here is purely religious in character we would consider them eligible to the Clergy concession, the unordained missionaries under Rule P, and the ordained men under Rules F or K.

Kindly note however, that Certificates are not issued by this Bureau to missionary students. The rule authorizing the issue of Clergy Certificates to students is confined solely to those who are enrolled in a theological seminary for the ultimate purpose of becoming ordained ministers of religion."

If Chinese staff members of Yenching planning to come on furlough, will send us their Clergy Application blanks, we will be glad to take the steps necessary to secure the Clergy Certificates for them.

Very cordially yours,

BAG:F

1156

YENCHING

TRANSFER

Yenching University

April 8, 1933
No. F33-4-8-1

Miss Mary Cockingham
Yenching University
Peiping, China

My dear Miss Cockingham:

I am replying to your letter of March 8th, No. 23. This refers to the \$5.64 which was charged against your account and represents payment of an invoice from the Century Company for "Community Organization and Criminology & Penology."

Investigation shows that Mr. Hung-chun-Chang ordered this book through our office early in 1929, and that we forwarded same to the publisher with instructions to collect through our office. We heard nothing more from the publishers until we received a letter from the Century Company dated November 18, 1932, enclosing copy of a letter from Mr. Hung-chun-Chang which stated the essential facts of the case. After a good deal of difficulty, we located the original order and found out that the Century Company had not followed our instructions and that they had been trying to collect from the field. We paid the bill and charged same to Account No. 31, and I note that the original communication from the Century Company contained a memorandum reminding me to write to the field. It is apparent that this went to the files without my having written to you.

I am sorry for this oversight and trust you will be able to properly allocate the charge.

Very cordially yours,

Assistant Treasurer

CAE:RC

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YENCHING

TRANSFER

Yenching University

April 8, 1933
No. E33-4-8-5

act. - 5/13/33

Miss Mary Cockingham
Yenching University
Peiping, China

My dear Miss Cockingham:

Replying to your letter of March 8th, No. 22.

We are depositing \$1,000 in the Yenching Women's College account and \$4,555.59 in the Yenching University account, both being at the Central Hanover Bank & Trust Company. We have made deductions for \$444.41 which represents the amount we advanced in payment of a check presented for payment several days ago.

Your letter of March 17th was received in the same mail. This is No. 26 and refers to two drafts, both of which have been received and accepted.

Very cordially yours,

CAE:RC

Assistant Treasurer

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TRANSFER

學大京燕
YENCHING UNIVERSITY
Peiping China

Office of the Treasurer

YENCHING

April 11, 1933.
No. C33-4-11-33

ack-5/15/33

Mr. C. A. Evans,
Yenching University,
150 Fifth Avenue,
New York City,
U. S. A.

My dear Mr. Evans:

INDEXED

On receipt of this letter will you please deposit G\$5,750.00 in our account in the Central Hanover Bank & Trust Company. Of this amount \$5,000.00 is for our account No. 31 and \$750.00 is to cover payments which we have already made to Mr. Derk Bodde and Mr. Laurence Sickman for their fellowships for the fourth quarter of the fiscal year. Thank you.

Deposited 5/12/33

Deposited 4/3/33

Very sincerely yours,

Mary Cookingham

Mary Cookingham
Associate Treasurer

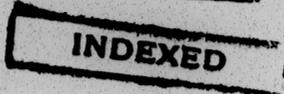
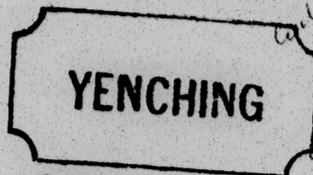
MC/P

1159

學大京燕
YENCHING UNIVERSITY
PEIPING, CHINA.

TRANSFER

OFFICE OF THE PRESIDENT



TELEGRAPH ADDRESS
"YENTA"

April 11, 1933

Mr. B. A. Garside
150 Fifth Avenue
New York, N.Y.

My dear Mr. Garside:

(Your letter of March 13 (G33-3-13-2) was recently received, but my reply to the same will have to await further investigation of the correspondence concerned.)

I am writing today especially to report to you a most unfortunate occurrence here connected with our Harvard-Yenching Institute account. It is a long and complicated story and I will try to sum up the main points briefly.

In our treasury a Mr. Kuo is the accountant in charge of the Harvard-Yenching Institute account, and Mr. Wang is in charge of petty cash, often making small cash payments at the office window.

On December 10 last, Mr. Wang made two small cash payments for bills from the Library belonging on the Harvard-Yenching Institute account. After making cash payments he handed the receipted bills to Mr. Kuo and asked for a check to cover, thus reimbursing his cash account. Mr. Kuo wrote a check for \$6.08, the sum of the two small items, payable to Mr. Wang or bearer, which check, duly signed by Miss Cookingham and myself was handed to Mr. Wang to reimburse his cash account. What happened to the check immediately following, Mr. Wang cannot remember, and nobody has been able to discover. There seem to be three possibilities: 1. Mr. Wang may have cashed it at the local branch of the Continental Bank. 2. He may have paid it out from his cash box as so much cash since it was a "bearer" check, but if so, he has not found any way of tracing the recipient of the same. Or, 3., he may have lost the check. I should add that this check was drawn on the account in the National City Bank in Peking.

In the earlier part of February an unknown Chinese appeared at the Morrison Street branch of the Kincheng Banking

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Corporation (one of the prominent Chinese banks with the officials of which we are very friendly, the head being Mr. Chou Tso Min so well-known by President Stuart), and desired to open an account. He deposited L C \$260 and opened the account under the name of Racine and Company, Peiping, indicated by a rubber stamp of the usual form which was given a Hong name in Chinese. (There is not, and never has been, a foreign firm in Peking bearing this name.) The only address given for the firm was Legation Street. Although the man was not known at the bank, and no name and definite address was given, his deposit was accepted and the account opened.

On March 8, which was one of the days when there was a run on the National City Bank in Peking, due to the disturbing accounts of the banking situation in America, the Chinese mentioned above appeared at the Kincheng bank office and offered for deposit a check on the National City Bank, dated February 17, made payable to Racine and Company for L C \$25,000, bearing Miss Cookingham's and my signatures and the number 109,430, which was the number of the check for \$6.08 written in our office on December 10. The check appeared regular on the face of it, and the bank accepted it for deposit subject to collection through the National City Bank. The check was transmitted to the National City Bank and credit for \$25,000 was given to the Kincheng bank.

On the afternoon of the same day the man who had made the deposit, appeared again at the Kincheng bank office and asked to withdraw the \$25,000 deposited in the morning. He was given an order by the branch bank on the office of the bank on West Legation Street, to which place he went, and after some delay, succeeded in drawing out the entire amount of \$25,000.

The National City Bank have^{my} accepted the check, debited our account with the same, and on March 27 reported to our office by telephone that the account was overdrawn. (Apparently the debiting of the \$25,000 check itself did not over draw the account, but checks which came in subsequently did so.) Of course we were much surprised at the statement that the account was overdrawn, as we supposed we had a large balance. Investigation immediately revealed the fact that the check which we had drawn for \$6.08 had^{been} debited for \$25,000. Miss Cookingham and I immediately went in to the city and conferred with the officials in both the National City and Kincheng banks. At the National City Bank we were shown the check No. 109,403. The alteration

was certainly a most clever piece of work. Everything written on the check except our signatures was obliterated, and the new writing including the change of date, change of payee, change of amount, fully written in letters and figures, was all most cleverly done, without conspicuously altering the shade or appearance of the "fraud-proof" paper on which the checks are printed. It is note-worthy, however, that the check was still left payable to bearer.

Immediately after our conference the matter was taken up with the police, first through the office of the special police of the Legation quarter and then immediately with the city police, who have a station on Morrison Street near the Legation quarter.

It was natural that the bank and perhaps ^{others} should suspect men in our office, particularly Mr. Wang who could not remember what happened to the check after it came into his hands. He was taken into custody by the Police Station, and although well treated, was detained there for about ten days. Mr. Kuo, the man who wrote the check, and in charge of the accounts, because of fancied resemblance in hand-writing, was detained at the Police Station for investigation for two or three days. I made at least eight or nine trips to Peking in connection with the matter, and on several of these Miss Cookingham accompanied me. Every possible clue has been followed up, but thus far the culprit has not been found, and no definite suspicion attaches to any one known person. Both Mr. Wang and Mr. Kuo are now back in our office regularly at work, but hold themselves in readiness for further investigation at any time. Investigations by the police are still continuing and we are cooperating in every possible way.

As soon as the central circumstances of the case came to light, our Treasurer's office wrote a formal letter to the National City Bank protesting against the debit of our account with the \$25,000 based on the altered check. Mr. Bennett of the National City Bank wrote back as follows:

"We are in receipt of your letter of even date with reference to check No. 109430 \$25,000. We note you consider this as altered from \$6.08. The check as credited through clearing to the Kincheng Banking Corporation seems to be quite regular. We can find no signs of alteration. We are of course prepared to assist in every possible way to investigate this matter but cannot admit your claim or any liability pending full investigation

and the establishment of responsibility in case the check should prove irregular."

Later, after several days of investigation, I replied to Mr. Bennett again, and am enclosing herewith a copy of my letter, which still represents our position and attitude.

I have consulted with Mr. Buell, representative of the Tientsin consulate in the Legation in Peking, and shall probably be writing the Consul-General in Tientsin soon. These steps are taken in anticipation of a possible case at law over the matter. I have not yet been able to discover the details of American law governing such cases, but I am told that if a case is shaped up in and through the consulate in Tientsin, it would be referred to the American court in Shanghai, as involving a sum of more than \$500 L. C. If the matter develops in that direction, of course the University will have to secure legal counsel to manage the case. My own impression is that after a reasonable length of time has been spent in police investigations, if these are fruitless, Mr. Bennett will refer the case to the head office of the bank in New York, for decision. If, after this, the bank maintains its position and insists on debiting the item to our account, I suppose our only recourse will be to bring the matter into court. I am inclined to think, however, that the bank will not ultimately maintain this attitude, although it is only natural for Mr. Bennett to maintain this attitude as the official position of the bank at present. I may add that our relations are of course entirely friendly and we are cooperating in every possible way in dealing with the case.

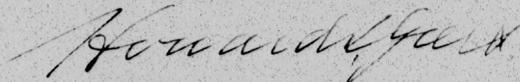
It may be an item of news to you and President Stuart that Mr. Bennett, after two years of absence in Shanghai, is now back in charge of the branch in Peiping, although Mr. Brown who has recently occupied that position, was actually in charge on March 8 when the irregularity occurred.

These are the main outlines of the most strange and complicated case which has ever come under my notice, and Mr. Bennett says that so far as he knows, there has never been a successful alteration of one of the checks of the National City Bank in the form ^{which} as the check under discussion reports ~~reports~~ ^{results}.

We shall of course keep you informed of further developments, and will leave it to your judgment to determine what further reports to make to those in, or connected with, the New York office.

I should add that in spite of all we could do here,
it got into the local papers, and was possibly cabled to the
States, although at this point I am not certain.

Very sincerely yours,



Howard S. Galt
Acting President

HSG C

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MAY 8 - 1933
JOINT OFFICE

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學大京燕
YENCHING UNIVERSITY
Peiping China

TRANSFER

*Let me see the book
at 4/11/33*

Office of the Treasurer

April 5, 1933.

Mr. C. R. Bennett,
Manager of the National City Bank,
Peiping.

My dear Mr. Bennett:

Your letter of March 28 (CRB/H) was duly received and noted. With regard to the check No.109430, on the Harvard-Yenching Institute account you say:

"The check as credited through clearing to the Kincheng Banking Corporation seems to be quite regular. We can find no signs of alteration."

With regard to "signs of alteration" and grounds for suspicion pertaining to this check we would point out the following:

1. The special yellow paper on which the check is printed now presents a lighter shade, when compared with other cancelled checks from the same check-book, as if it had been subjected to some process for the obliteration of the original writing.
2. The large amount (L.C.\$25,000) which the check calls for, especially taken in connection with the fact that the check was a "bearer" check. Most payments on the Harvard-Yenching account have been for relatively small amounts, rarely in excess of \$1,000. The largest item which we find here recently debited to that account was for \$8,094.12. And we consider it very strange that a check for the unusually large amount of L.C.\$25,000, left in the form payable to bearer, should not have aroused the suspicions of responsible persons in your bank.
3. The name of the payee, and the stamped endorsement of the same. So far as we can learn there is not, and has not been a commercial firm in Peiping with the name "Racine & Co." Presumably this point could have been verified in your bank by consulting a "Hong List". Furthermore, the Chinese characters (仁記洋行 Jen Chi Yang Hong) representing the Chinese name of the alleged firm constitute the "hong name" of the firm of William Forbes & Co., well-known for a long period in North China, the Peiping branch of the same now being continued under the English name of A. C. Henning & Co. If the check under consideration came under the inspection

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Bennett, C. R., April 5, '33

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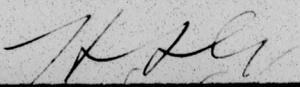
of Chinese members of your Bank's staff, we would suppose that the association of the Chinese name "Jen Chi Yang Hong" with the name "Racine & Co." would have at once aroused suspicion. Furthermore we consider it extremely improbable that a reputable foreign firm would have used a mere rubber stamp endorsement for a large check.

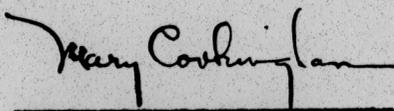
Regarding this point if it be stated that the primary concern of your bank was with the endorsement of the Kincheng bank, this may be granted, but we have to add that the stamped endorsement of Racine & Co. on the back of the check stands out so much clearer and plainer than the Kincheng bank's endorsement, that it should not have escaped attention.

4. The date of the check, if noted in connection with the serial number. All of the checks from No.109430 on, from that check-book, were issued during December, and bore December dates. The fact that this one check came in some months later, with the date February 17, was a ground for suspicion.

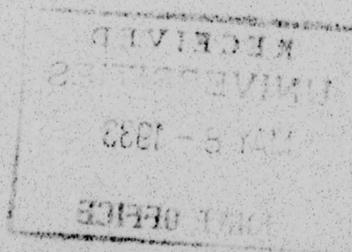
In view of the above considerations we are not prepared to concur with the statements from your letter, quoted above, and feel obliged to repeat our protest against your bank's debiting our account with L.C.\$25,000. as per check No.109430 which you now hold, and which we maintain is an altered check.

Yours sincerely,


Howard S. Galt,
Acting Treasurer.


Mary Cookingham,
Associate Treasurer.

HSG/H



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學大京燕
YENCHING UNIVERSITY
PEIPING, CHINA.

TRANSFER

4 Copies
1-11-33

OFFICE OF THE PRESIDENT

TELEGRAPH ADDRESS
"YENTA"

April 12, 1933

YENCHING

Mr. B. A. Garside
150 Fifth Avenue
New York, N.Y.

My dear Mr. Garside:

Shortly after the accompanying letter was written yesterday, we received a call in the Treasurer's office from Mr. R. T. Evans, an American lawyer in Tientsin, who announced that he had come on behalf of the National City Bank, Peiping. Apparently Mr. Evans had been retained by the bank to investigate the circumstances connected with the altered check now under consideration. In response to Mr. Evans' inquiry we pointed out step by step the procedure in our accounting system, and the steps accompanying the issue and disappearance of the check under question. No promising results arose from the interview, but Mr. Evans mentioned a rather suspicious character formerly connected with one of the foreign firms in Tientsin, who he said ~~also~~ had a rather unsavory record, and was under investigation.

He intimated that probably the next step taken by the bank would be to send the altered check to the New York head-quarters of the bank for inspection, presumably with the cooperation of the firm which manufactures the special paper on which the check was printed. One purpose of this investigation is to try to determine on the basis of the intrinsic evidence presented by the check itself whether it has been altered or not, and in this connection Mr. Evans suggested that it might be well for us to acquaint you with this proposed step and suggest that you communicate with the National City Bank head-quarters and arrange for a representative of Yenching to be present during the investigation, as presumably the outcome of that investigation might have a good deal of significance with respect to our interests in the matter.

Accordingly, I am passing this word on to you for appropriate action.

Very sincerely yours,

Howard S. Galt
Acting President

HSG C

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MAY 8 - 1933
JOINT OFFICE

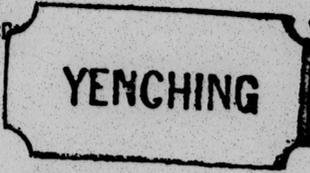
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學大京燕
YENCHING UNIVERSITY
Peiping China

TRANSFER

Office of the Treasurer



April 12, 1933.
No. C33-4-12-34

act - 5/29/33

Mr. B. A. Garside,
Yenching University,
150 5th Avenue,
New York City,
U. S. A.

*Budget 950
plus 360 76
589.24*

My dear Mr. Garside:

INDEXED

check up

The budget for the Department of Journalism as approved by the Trustees on October 28, 1932 authorizes the expenditure of G\$5650 and LC\$17,660. With the exception of G\$600 for Mr. J. D. White's salary the gold part of the budget will be disbursed from your office. On November 22, 1932 your Finance, Property and Investment Committee (F-3137) authorized the payment of G\$537.44 to cover part of the deficit on the Journalism accounts for the fiscal year 1931-32. On receipt of this letter will you please deposit in our account at the Central Hanover Bank & Trust Company G\$1137.44 in order that we may reimburse our Yenching University account for disbursements made in accordance with the above authorizations?

We have already received toward the local currency section of the budget for the Department of Journalism two remittances amounting to a total of LC\$2,222.17. The first of these remittances covering the payment of the loan to David Lu amounting to LC\$1050 (G\$300 exchanged at 3.50 to 1) was reported to you in my letter of November 11, 1932, C32-11-11-122. The second remittance amounting to LC\$1172.17 covers the balance in the Nash Residence Account and was reported to you in my letter of January 24, 1933, C33-1-24-11. The balance required for the local currency section of the budget for the Department of Journalism is LC\$15,437.83. On receipt of this letter will you please send us an authorization to draw this amount?

We are still puzzled as to how we are to finance the local currency deficit on the Journalism accounts for 1931-32. At present we have University funds amounting to LC\$2,856.20 tied up in this deficit. Since the budget for the Journalism Department to be disbursed on the field during the present fiscal year is authorized in local currency there will be no gain on exchange from which we can balance this deficit. We in this office cannot hope to do more than keep the expenditures of the department within the limits of its budget.

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Mr. Garside No. 2

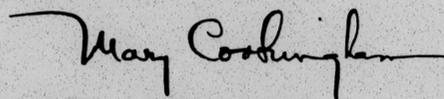
No. C33-4-12-34.

stand

From the Trustee's Summary of Financial Situation dated September 15, 1932, Section IV, we note that you estimate that G\$9525 will be required to meet the budget of the Department of Journalism. In view of the high rate of exchange still prevailing it seems likely that G\$3875 (G\$9525 less G\$5650, gold part of budget) will realize at least LC\$17,438 which is more than the amount required to cover both the balance due on the local currency part of the budget and the local currency deficit on the 1931-32 accounts of the department. Will you please ask the Finance Committee to reconsider this matter and, if possible, permit us to draw sufficient local currency to balance this old deficit? If this request meets with approval we should like an authorization to draw LC\$17,294.03 instead of LC\$15,437.83 mentioned above. If the Finance Committee does not approve of our request will you please advise us as to what funds will be available for financing this deficit? *19294.03*

If there is a Special Committee responsible for the administration of the Journalism Department you may wish to bring this matter to the attention of that Committee.

Sincerely yours,



Mary Cookingham

MC/P

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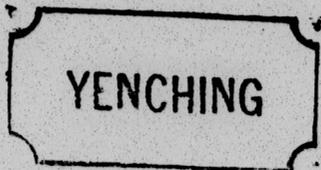
學大京燕
YENCHING UNIVERSITY
Peiping China

TRANSFER

Office of the Treasurer

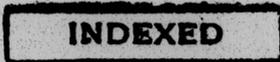
April 12, 1933.
No. C33-4-12-35.

Mr. C. A. Evans,
Yenching University
150 Fifth Avenue,
New York City,
U. S. A.



ack 5/10/33

My dear Mr. Evans:



✓ We are enclosing herewith two checks for \$518.76 and \$23.50 covering our annuity contributions for March as shown on the statement enclosed with this letter.

We have recently received from you two letters, E33-2-27-1 and E33-3-1-1, which deal with annuity matters, and will write you again as soon as we have had time to compare your figures with ours.

On September 3, 1932, C32-9-3-96, we asked for certain information in regard to the options for Mr. Jen Tseng Chi who left our staff at the end of June 1932. In your letter of November 2, 1932 you stated that you would write us as soon as an answer regarding Jen Tseng Chi was received from the Sun Life Assurance Company. To date we have had no further word about this matter. If an answer has not already been sent to us will you let us know how soon we may expect the desired information? With the Sun Life Assurance Company located in Canada we can understand how difficult it is for you to get prompt replies to your inquiries. *ack.*

Sincerely yours,

Mary Cookingham
Mary Cookingham

MC/P

\$ 518.76 check enc. (Yenching)
\$ 23.50 " " (Yenching College)

Dep. 5/13/33

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RECEIVED
UNIVERSITIES
MAY 8 - 1933
JOINT OFFICE

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ANNUITY CONTRIBUTIONS FOR MARCH 1933

<u>Name of Employee</u>	<u>Contribution</u>		<u>Total</u>
	<u>Employee</u>	<u>Employer</u>	
Band, William	G\$6.75	G\$6.75	G\$13.50
Chang, Paul C.	4.25	4.25	8.50
Chao, Tsu Chen	9.00	9.00	18.00
Chen, Chi Tien	7.25	7.25	14.50
Chou, Henry H. C.	9.00	9.00	18.00
Chuan, Hsi Hsien	3.00	3.00	6.00
Hsieh, Ching Sheng	3.88	3.88	7.76
Hsieh, Yu Ming	9.00	9.00	18.00
Hsu, Shuhsi	9.00	9.00	18.00
Hsu, Ti Shan	9.00	9.00	18.00
Hwang, Tsu Tung	9.00	9.00	18.00
Jung, Keng	9.00	9.00	18.00
Konantz, E. L.	9.00		9.00
Ku, Chieh Kang	9.00	9.00	18.00
Kuo, Shao Yu	9.00	9.00	18.00
Learmonth, B. L. L.	9.00		9.00
Lew, Timothy T.	9.00	9.00	18.00
Li, Bing Hua	8.25	8.25	16.50
Li, Ke Hsiao	.68	.68	1.36
Loehr, George R.	5.59	5.59	11.18
Lu, Chih Chin	1.00	1.00	2.00
Lu, Fu	9.00	9.00	18.00
Li, Ju Chi	7.25	7.25	14.50
Luh, C. W.	9.00	9.00	18.00
Mei, Yi Pao	7.50	7.50	15.00
Shadick, H. E.	15.00	15.00	30.00
Stuart, John L.	9.00	9.00	18.00
Ti, Hsin Ting	3.75	3.75	7.50
Tsao, Ching Pan	5.00	5.00	10.00
Wang, Fu Hou	1.75	1.75	3.50
Wang, Tsan Ching	5.00	5.00	10.00
Wee, K. A.	6.47	6.47	12.94
Wilson, Earl O.	9.00	9.00	18.00
Wu, Chenfu F.	9.00	9.00	18.00
Yang, David K.	8.75	8.75	17.50
Yao, Yu Chuan	.63	.63	1.26
Bent, Dora M. L.	5.00	5.00	10.00
Hague, Hilda L.	5.00	5.00	10.00
Hancock, Ethel M.	6.75	6.75	13.50
Ma, Roberta Mohling	5.13	5.13	10.26
Meng, Chao Ying	3.50	3.50	7.00
			<u>G\$542.26</u>

RECEIVED
 UNIVERSITIES
 MAY 8 - 1933
 TOWN OFFICE

1175

學大京燕
YENCHING UNIVERSITY
PEIPING, CHINA.

TRANSFER

OFFICE OF THE PRESIDENT



TELEGRAPH ADDRESS
"YENTA"

April 14, 1933

INDEXED

act-6/14/33

Mr. B. A. Garside
150 Fifth Avenue
New York, N.Y.

My dear Mr. Garside:

Yesterday we posted letters reporting the unfortunate incident connected with one of the checks on the Harvard-Yenching account in our Treasurer's office. Yesterday afternoon I had occasion to go to the National City Bank in Peiping on business, and had a moment's conversation with Mr. Bennett. He confirmed the impression given us by Mr. Evans already reported to you that it was the intention of the bank to send the check to the head office of the bank in New York for investigation. Mr. Bennett added this further remark that if I would report to the New York office of the University, the circumstances connected with the case, that perhaps the head office of the bank in New York in consultation with our University Trustees might settle the case in New York. I pass this information on to you for the consideration of the treasurer and Trustees.

I have not had an opportunity to look up American banking law covering such cases, but from such information as I have, it is my supposition that if it can be clearly established that the check is an altered check, and there were connected with it sufficient suspicious circumstances which might have led the bank to make investigation before credit was given, that the bank would be responsible for the loss. This is the hypothesis on which we have proceeded here, and underlies the letter which I wrote to Mr. Bennett on the subject, a copy of which was enclosed in my letter to you.

Hoping the matter can be settled satisfactorily without coming to a case at law,

Very sincerely yours,

Howard S. Galt
Acting President

HSG C

P S - At the suggestion of Mr. Bennett of the National City Bank I am enclosing herewith four cancelled checks taken from the

1176

same check-book from which the check under question was taken last December. These are for the purpose of comparison in the examination of the check.

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RECEIVED
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MAY 6 - 1933
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2 cables 2 field 1/6/33
2 Galt 1/16/33

學大京燕

YENCHING UNIVERSITY
Peiping China

TRANSFER

Office of the Treasurer



April 14, 1933.
No. C33-4-14-36.

ack 5/24 #2

Mr. B. A. Garside,
Yenching University,
150 Fifth Avenue,
New York City,
U. S. A.

My dear Mr. Garside:

INDEXED

During the budget making period this year some of us felt that we experienced more agony than the task itself warranted. In order to prevent such unnecessary expenditure of energy in the future the Faculty Executive Committee has approved the following recommendation:

"That, at the annual budget making period, the preparation of departmental budgets and meetings of the Salary and Rank Committee relative thereto should await the receipt of information from the New York office as to the expected income for the following fiscal year".

If we do not know in advance what income is available we approve increases in salaries and staff and authorize sabbatical leaves which later we find it very difficult to finance.

Copy

A few people were concerned about the possibility of having a larger income in the future than at present and they felt that knowledge of such increased income would tend to encourage departments to prepare budgets for amounts larger than their work actually required. Personally I doubt very much that our income for the next few years will be sufficiently increased to encourage expansion of any kind. It seems to me that we can prepare a budget much more efficiently if we know our income for the following year and can compare that income with the income for the present year before considering any recommendations for new members of staff, Sabbatical leaves and increases in salary.

Since this recommendation has been approved by the field, we in this office will appreciate receiving from you as early as possible a forecast for the budget for the year 1934-5. Is it likely that you can cable this information to us at the end of December, 1933? If so we should like to reserve on our calendars a week early in January specially designated for budget preparation. We shall be very grateful to you for your cooperation in this matter.

Sincerely yours,
Mary Cookingham
Mary Cookingham,
Associate Treasurer.

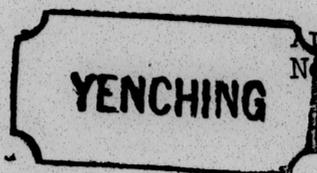
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學大京燕
YENCHING UNIVERSITY
Peiping China

TRANSFER

Office of the Treasurer



April 14, 1933.
No. C33-4-14-38.

ack 5/24 #2

Mr. B. A. Garside,
Yenching University,
150 Fifth Avenue,
New York City,
U. S. A.

My dear Mr. Garside:

INDEXED

We wish to acknowledge receipt of your letters of March 3 and March 13. Thank you for verifying the revised figure for the Harvard-Yenching Institute budget for 1932-3. In accordance with your suggestion we are proceeding to include the interest amounting to \$304.89 on 1930-1 accounts together with the interest accrued during the present fiscal year.

We are very glad to find that Dr. Faucett's travel account has been cleared.

We have no comments to make on your letter of March 13.

Sincerely yours,

Mary Cookingham
Mary Cookingham,
Associate Treasurer.

MC:W

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MAY 15 1933
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學大京燕

YENCHING UNIVERSITY

Peiping China

TRANSFER

Office of the Treasurer

YENCHING

April 14, 1933.
No. C33-4-14-39.

ack 5/24 #2

Mr. B. A. Garside,
Yenching University,
150 Fifth Avenue,
New York City,
U. S. A.

INDEXED

Dear Mr. Garside:

We wish to acknowledge receipt of your letters to Dr. Galt dated February 3, G33-2-3-2 and February 14, G33-2-14-1.

Before commenting on your policy as set forth in your letter of February 3 we are waiting to hear from Mr. Edwards. We understand from him that he has already written to Mr. Gamble in regard to charging special grants both of men and money to the credit of the total budget and to the debit of the departments concerned. Until Mr. Edwards and Mr. Gamble reached some conclusion on the general policy, comments in connection with the treatment of this special funds seem quite futile.

Book
Plat?

Certain questions which you raise in your letter, however, can be answered at this time. You stated that G\$418.93 represents the income received from the Josephine Sailer Memorial Fund for 1931-2. This amount exchanged at the budget rate of 3.50 amounts to L.C.\$1466.25. The expenditures of the Department of Sociology during 1931-2 for library books amounted to L.C.\$2373.05 (See Audited Statements, Schedule No. 14).

It is true that the original budget which we sent to you for the April Meeting of the Trustees showed an item of LC.\$2500.00 for books for the Department of Sociology. Later when we were advised that the income for the College of Public Affairs would be reduced G\$3000.00, the Department of Sociology, in view of the expected income from the Sailer Fund, reduced its budget for books to L.C.\$100.00. You will note this figure appears on the revised budget which we sent you in November.

24
frank
N.Y.

The expenditures of the Department of Sociology for books from July 1, 1932 up to the end of March 1933 amount to L.C.\$1874.45. This means a deficit of L.C.\$1774.45 on our books at present.

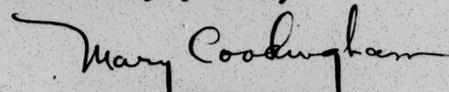
1182

Mr. Garside,

No.2, No.C33-4-14-39

We will write again in a few weeks when Mr. Edwards is prepared to make a recommendation as to the most desirable policy to be followed.

Sincerely yours,



Mary Cookingham,
Associate Treasurer.

MC:W

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學大京燕
YENCHING UNIVERSITY
Peiping China

TRANSFER

Office of the Treasurer

April 15, 1933.
No. C33-4-15-40.

As Ball

Mr. C. A. Evans,
Yenching University,
150 Fifth Avenue,
New York City,
U. S. A.

YENCHING

from Coolingham

My dear Mr. Evans:

INDEXED

We have spent some time checking up our annuity accounts and are now prepared to answer your letters of February 27, E33-2-27-1 and March 1, E33-3-1-1.

Mr. Loehr's policy continues to cause complications in our statement of contributions each month. We have gone over the various letters on the subject and have now prepared a statement which will give you a clear understanding of what we expect the Sun Life Assurance Co. will collect during the present fiscal year. The total of this amount is \$166.48 and we will adjust our payments so that the total at the end of June will agree. If, however, we are still in error on this account please let us know and we shall be glad to make the proper adjustment as soon as possible.

In the last paragraph on the first page of your letter of February 27 you state that the Sun Life Assurance Co. reckoned the back charge on certain policies as \$17.17 while we contributed only \$16.96. We are inclined to think that this difference of 21¢ is an interest charge made by the company. A similar charge amounting to \$2.10 is shown on your statement of the three policies belonging to Messrs. Hsu, Kuo and Meng. This seems like a logical charge and we shall be glad to include the amount with our contributions for April. We can avoid this interest charge in the future by sending you in May or early June all changes which are to be effective on July 1.

After Mr. Garside's letter of July 30 reached this office we expected Mr. Barker would let us know what his plans were in regard to his annuity policy. He has not been at Yenching and has sent us no word about this matter. We have now written to him and asked him to let us know whether or not he wishes to continue his payments. As soon as we receive a reply we will let you know his wishes.

We are still puzzled about the amount which the Company will permit Mr. Shadick to contribute on his annuity policy.

1184

Mr. Evans,

No. 2, No. C33-4-15-40.

Up to date including March we have sent you \$270.00 and the Sun Life Assurance Co. will probably collect \$180.00 for the present fiscal year leaving a balance in your office of \$135.00. We do not expect to send you any further contributions until this balance has been exhausted. We do not understand just how the company arrives at the figures for back service contributions but we presume the amount required for Mr. Shadick will not be much greater than the amount paid on Mr. Loehr's policy, in which case the balance of \$135.00 in your office will more than cover the extra charges.

Mr. Shadick began his service at Yenching in October 1925. Here is a list showing the amount of salary he has received since joining our staff.

Oct. 1925-June 1926	*lc\$1260.00	- 9 mos. @ lc\$140.00
July 1926-June 1927	*lc\$1680.00	- 12 mos. @ lc\$140.00
July 1927-June 1928	*lc\$2680.00	- July-Nov. 1927 @ lc\$200.00 Dec. 1927-June 1928 @ lc\$240.00
July 1928-June 1929	*lc\$2880.00	- 12 mos. @ lc\$240.00
July 1929-June 1930	*lc\$3510.00	- 12 mos. @ lc\$292.50
July 1930-June 1931	G\$2000.00	- On furlough
July 1931-June 1932	(G\$333.32	- July & August on furlough
	(G\$1500.00	- Sept.-June (2/3 of this amount was paid in local currency @ 2.50 to 1 but we suppose you are only interested in gold figures

1932-1933-
1800.00

Note: * Local currency figures should be considered at the exchange rate of 2:1

We shall be glad to make adjustments in this account as soon as you let us know the exact amount required by the Sun Life Assurance Company.

Thank you very much for the statement you sent with your letter of February 27. We should like to receive similar statements whenever complications in any of the accounts arise.

My letter of January 6 raises a further question about Mr. Loehr's contributions and the one dated March 10 passes on Dr. Learmonth's request for additional insurance. Replies to these inquiries may require further adjustments.

Sincerely yours,

Mary Cookingham
Mary Cookingham,
Associate Treasurer.

MC:W

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George Loehr

<u>Date</u>	<u>Amount Paid to N. Y. for Sun Life</u>	<u>Sun Life Collected</u>	<u>Remarks</u>
July 1, 1926 to July 1, 1932		\$32.32	Back charge - interest included (\$37.28 less \$4.96) See letters Evans to Cookingham, Nov. 2, 1932 " " " Feb. 27, 1933
July	\$9.94	11.18	\$9.94 plus \$1.24
Aug.	9.94	11.18	
Sept.	9.94	11.18	
Oct.	9.94	11.18	
Nov.	9.94	11.18	
Dec.	9.94 37.28 7.44	11.18	
1933			
Jan.	11.18 /	11.18	
Feb.	11.18	11.18	
March	11.18	11.18	
April	11.18	11.18	
May	11.18	11.18	
June	6.22	11.18	
	<u>\$166.48</u>	<u>\$166.48</u>	

RECEIVED
 UNIVERSITY
 MAY 1 2 1933
 JOINT OFFICE

學大京燕
YENCHING UNIVERSITY
PEIPING, CHINA.

TRANSFER

OFFICE OF THE PRESIDENT

TELEGRAPH ADDRESS
"YENTA"

April 20, 1933

Manager of the
Central Hanover Bank and Trust Company
70 Broadway
New York, N.Y.

Dear Sir:

I am writing to report that Mr. Stephen Ts'ai after a year's absence has returned to the Treasurer's office of Yenching University. Hereafter his signature will appear upon checks drawn on the University account. At the same time my own signature will be retained (we find an arrangement of this kind necessary in order that during vacation periods at least two persons may be available to sign checks). Accordingly, you are requested to honor checks when signed by any two of the three persons whose signatures appear below.

This applies to the Women's College account, as well as that of the general University.
H.S.G.

Very sincerely yours,

Howard S. Galt
Howard S. Galt
Acting President

Approved

Howard S. Galt
Howard S. Galt
Acting President

Stephen Ts'ai
Stephen Ts'ai
Treasurer
Mary Cookingham
Mary Cookingham
Associate Treasurer
Howard S. Galt
Howard S. Galt
Acting Treasurer

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學大京燕
YENCHING UNIVERSITY
PEIPING, CHINA.

Act
TRANSFER

OFFICE OF THE PRESIDENT

YENCHING

TELEGRAPH ADDRESS
"YENTA"

April 20, 1933
ack 5/24
#1

Mr. B. A. Garside
150 Fifth Avenue
New York, N.Y.

INDEXED

My dear Mr. Garside:

I am glad to be able to report to you that Mr. Stephen Ts'ai has now returned to his position as Treasurer of Yenching University on the field. From this time onward drafts may be signed by him. At the same time my own signature will be retained (this to provide for possible absences during the summer vacation), so that any two signatures represented by Mr. Ts'ai, Miss Cookingham, and myself should be recognized on the University drafts.

I am enclosing herewith a letter on the subject to the Central Hanover Bank and Trust Company. Will you kindly transmit the same to them?

Perhaps after all that has taken place you will be very much surprised at Mr. Ts'ai's return. At least I suppose that earlier word about his resignation has reached you. He was on leave of absence for his sabbatical year from April 1, 1932 through March 1933. Toward the end of that period, after much uncertainty, he finally sent in his formal resignation as Treasurer. The same was accepted and we were looking in other directions for a treasurer. It happened that a Mr. T'an, manager of the Continental Bank in Peiping, with which bank Stephen had been associated during his year of sabbatical leave, died in February. Although at the time Mr. Ts'ai felt that the new personnel arrangements in the bank would be satisfactory, later this proved not to be the case, and about a month ago Stephen told me that he was ready to yield to our long and persistent persuasive efforts and return to his position here. After some delay and difficulty in getting his resignation from the bank position properly disposed of, he has been able to return, and resumed his place in the Treasurer's office again this morning. We were all highly pleased at this turn in events, and personally I welcome Stephen back very heartily, and also welcome relief from further responsibility of any regular nature in the Treasurer's office.

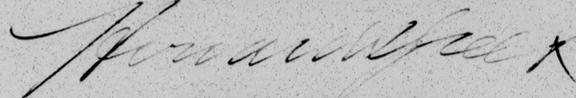
1190

We are watching the general military situation closely, and anxiety increases as the battle-line has now reached the Luan River, and may be coming nearer. However, our work has not been interrupted thus far. On Monday I happened to be writing to the American minister in Peiping and made an inquiry regarding the general situation from his point of view. Last evening I received a reply from which I may quote the following statement:

"With respect to the local situation, I observe no change in regard to what I have already told you. The possibilities of military operations extending into this area are still present, although in the indefinite future."

I am sending an extra copy of this letter for President Stuart, hoping that it will still be in time to reach him. He will undoubtedly be both surprised and pleased to hear of Mr. Ts'ai's return to the Treasurer's office.

Very sincerely yours,



Howard S. Galt
Acting President

HSG C

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UNIVERSITIES
MAY 19 1933
JOINT OFFICE

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1192

56 Crescent St
Greenfield Mass

Dear Leighton, -

News from China seems
to be pretty bad, doesn't it.
Are you having radio
grams every few days?
Could you ask some one
to send on to me a bit now
and then? Would this be
too much trouble?

You will be starting back
before long. Wish I might
see you again. Hope
you will reach Peking
before the Japanese take it.

I am here ⁱⁿ with our
daughter Mabel, and shall
stay until about the first
of July. Of course I am
having a wonderful time
with my two daughters and
two small grandsons.

I am not anxious over
Peipueg, but very eager to
know what is going on. It
takes such a time for letters
to come. I hope you have
had a very successful visit
here in U. S., which I shall be
hearing about some day.

Cordially yours

May 12

Louise W. Galt

May 16, 1933.

Dear Louise;

I was glad to have your letter and can imagine how anxious you feel. Needless to say, I share in this, although the radio and cable messages we have received are all reassuring. On the whole I incline to feel that the Japanese will not carry on destructive military operations around Peking and, if any kind of Chinese government is established, we can get along. My chief fear is a puppet government under Japanese domination. If we can be spared this, nothing else greatly matters.

Dr. Gee :-
Please note

I am leaving here tomorrow night and sailing from Seattle on the 27th. I shall ask Dr. Gee to keep you informed of any special news that reaches us. Good-bye until we meet again on the campus.

Very sincerely yours,

JHS

letter sent
5/16/33.
posting cards
Galt May 17th
R. H. Greene " 10 "

Mrs. Howard S. Galt
56 Crescent Street
Greenfield, Massachusetts

A.

May 20, 1937

Mr. E. A. Garside
150 Fifth Avenue
New York, N.Y.

My dear Mr. Garside:

It seems time to send you another report on the general situation. Some time ago I wrote to President Stuart, and I suppose he shared the letter with those in the New York office. We have received radiograms over the Amateur League Connection from time to time from President Stuart and Mr. Gee expressing anxiety or sympathy and asking for information. We have replied from time to time over the same amateur system giving reassuring items which we trust have reached you in the New York office.

In general there have been several times during the last few months when anxiety was tense and we were almost ready to call into operation the emergency organization which we established in March. Thus far, however, there has been no occasion to suspend University work and to set the machinery of that organization in motion. Two or three of the sub-committees, however, have done some preliminary work in plans for supplies and housing in case the University campus should suddenly become a refugee centre.

One radiogram inquiry came just after our annual Alumni Home-Coming Day on April 29. In reply we sent a word or two regarding the success of that day. In the University Bulletin of the present week, which has just come to the office, there is a fuller report on that day which states that 240 Alumni came back to the University, and that in addition there were approximately 2500 visitors to the campus. That particular date followed quite closely, I remember, one of the periods of tension due to the Japanese advance toward the Luan River line. The success of that day shows that despite the general atmosphere of anxiety people are going on about their regular activities very much as usual.

The students' Anti-Japanese Committee which carried on such vigorous operations during January, February, and March

has been less active recently. In fact the student body as a whole has maintained a very calm attitude, very much in contrast to the sudden flare-up which followed the news from Shanhaikwan in the first of January. About a week ago another period of tense anxiety was upon us. The Japanese advance west of the Luan River, the heavy fighting this side of Kupeikow to the north of us, and the flight over Peking on Thursday and Friday of last week of Japanese aeroplanes, all tended to create a period of considerable anxiety over the weekend. On Monday evening our Acting Chancellor, Professor C. W. Luh, called an informal meeting of the Chinese full professors, and counilled with them on the general situation. We were very glad that an opportunity for this discussion was given, and quite full reports of the same were given to me the next day, and were presented at the meeting of the Faculty Executive Committee on Tuesday afternoon. One of the recommendations brought to the F. E. C. from that informal group was that some steps be taken to give special academic consideration to individual students, who, because of their own fears, or because of the anxious letters of parents from distant points, felt that they should withdraw from the University. The F. E. C. considered this recommendation favorably and agreed to suspend the operation of our general absence rule for the rest of the semester, offering special facilities later for review and examinations for individual students who decided they should withdraw. This plan involves individual interviews by such students with the deans concerned, and excuses granted in the usual way. Announcement of this plan was made at the general assembly last Wednesday morning. So far as I have learned during these subsequent days very few students have taken advantage of the opportunity to withdraw.

Two days ago we received from representatives of the Senior Class a letter asking for special treatment for the seniors in case an emergency should prevent their completing the work in the usual way. I may remark that including undergraduate students and graduate students there are over 100 again, who are expecting to receive degrees at the end of the semester. We have placed their request on the agenda of the next meeting of the F. E. C., but unless the situation changes again for the worse, it seems probably that no special action need be taken.

The coming of General Huang Fu to Peking to head up the committee in charge of civil affairs has been a very interesting event the last few days, and is generally interpreted as a basis for steps to ease the military situation somewhat. The battle-line

fronts have also been much more quiet during the last few days and the tension of last week end has been much relaxed.

However, yesterday morning a Japanese aeroplane circled over Peking and was fired at by Chinese anti-air craft guns. Later, the plane came high overhead above the University campus, circled off to the west over the military camp and then returned apparently to the Japanese lines to the northeast. No pamphlets were dropped and nobody knows what the significance of that flight was.

Last evening it was reported to me that a fragment of one of the regiments which has had very severe fighting and very heavy losses near the Kupeikow region had returned to this district and was being billeted in the houses of the people in Bailien, immediately adjacent to the University on the south. It was reported that the number of troops concerned was not very large, that they were quite well-behaved, and were being billeted in the houses of the people rather than in the barracks two miles west of us, as a measure of safety. Word about this affair circulated rapidly in the community last evening, and I do not know how many telephone calls I had during the evening inquiring what it was all about. This morning I have heard further details of the matter. One statement being that the housing of the troops here is very temporary and that they will be withdrawn in two or three days. They seem to be well-behaved and no untoward incidents have occurred so far as I know.

Just before sitting down to write this letter Mr. CH'uan, of our business office, reported that at the moment some fifteen Japanese aeroplanes are in flight over the city of Peiping. No confirmation of this report has come, and at the present moment I do not know how much truth there is in it, or what the significance may be.

In general we are all getting rather toughened to sensational reports, and it takes a good deal to get a "rise" out of this community now. We are taking all possible precautionary measures and trust that when events actually happen, if they do, we will have enough wisdom to know how to meet them.

I should add that last Tuesday morning I called upon the American minister in Peking to see what information was available. He reported to me the circumstances connected with the advice

given to American women and children to evacuate T'unghsien. I presume report of that was cabled to the American press and perhaps gave you some anxiety there as it did us. Mr. Johnson stated that his advice to the T'unghsien community was based on reports from foreign news correspondents of a statement made by General Nakamura, Japanese commandant in Tientsin, to the effect that the military authorities expected to occupy T'unghsien as being a considerable Chinese military centre.

The North China American school at T'ungchow was immediately disbanded and pupils were sent to their homes. Our mission station, I think, has not as yet followed the minister's advice, as the situation has become easier during the past few days.

I do not know where President Stuart may be at the present moment, but before he left he told us his sailing date was May 27 from Seattle. I suppose, therefore, that he has probably started on his westward journey.

We have as yet had no reports from the annual meeting of the Trustees which we suppose was held in April. We expect that in a week or so we should have such word. We have had no word about the plans of the Nash family, and many inquiries are being made regarding them. We suppose that something regarding their plans may be expected along with the report of the Trustees' meeting.

This brings the general situation up to date. If other important events follow we shall try to keep you informed.

Very sincerely yours,

Howard A. Galt
Acting President

HAG C

May 24, 1933

Dear Mrs. Galt:

You will, I am sure, be glad to read the following messages which have just been received from Peking:

May 18, 1933 - "Despite anxiety university work uninterrupted. Hope to complete semester." Galt.

May 23, 1933 - "All well here." Rogers. Greene

Sincerely yours,

N. Gist Gee
Vice President

Mrs. Howard S. Galt
56 Crescent St.
Greenfield, Mass.

ER

6-1-3

h m sent Mrs. G. a copy of the radio
of May 24th re 250 students
departing.

6-6-3 we sent her the radio of May 30th

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56 Crescent St
Greenfield Mass

May 27th 1933

Mr. N. Geat Gee
150 Fifth Ave
New York

Dear Mr. Gee, -

Thank you much for send-
ing the copies of the radio
and cable messages from
Peiping to me. I shall be
so grateful if you will con-
tinue to let me have them
as you receive them -

At present I have real hope
and expectation that the three

x

over in Piping to the Japanese
will be without destruction
to the city. It would be such
a pity to have it otherwise.

In fact, as I write the date
that this is the day for Leighton
to sail. I wish he were there
already.

Most sincerely yours,

Louise W. Galt

(Mrs. Howard)

PEIPING, CHINA.

THE PRESIDENT

TELEGRAPH ADDRESS
"YENTA"

May 27, 1933

Dear Leighton:

We are celebrating the date of your sailing from Seattle by writing you this letter. The American Express Company informs us that the President Cleveland has been substituted for the President Madison, so we hope that there will be no failure in this letter's reaching you.

I am enclosing herewith a copy of the letter sent just one week ago to Mr. Garside in New York. This will bring the account of the general situation up to that date.

Since then several things have happened. On Sunday last, the day following the writing of this letter, General Ho Ying Ch'in, in conference with the four presidents of the National Universities, including Tsing Hua, stated that he feared the situation was getting out of hand, and advised that women students be sent away. The presidents replied that the sending away of women students would probably not meet the situation since class work would be disturbed and many men for various reasons would also feel the necessity for leaving. General Ho in reply said that in that case perhaps all the students should be allowed to go. General Ho asked President Mei of Tsing Hua to report the result of this interview to Yenching upon his return. Y. P. Mei rode with his brother out from the city and the message was brought to C. W. Luh and myself by Y. P.

Sunday evening C. W. and I conferred over the situation, and agreed that I should go into Peiping early Monday morning to call at the Kung Li Hui, Teng Shih K'ou, for news of T'ungchow, and to call on the American minister. At the same time a meeting of the F E C was called for 11:15.

On going to Peiping Monday morning, I found that the situation at T'ungchow was still very tense, although the Japanese had not yet entered the city. It was reported that Chinese forces were withdrawing, that the Japanese were just east of the city, and perhaps occupation of the city by them might take place at any time.

When I called on Mr. Johnson at the Legation, he said he did not have any special news not available through the public

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press, and that for reliable information regarding T'ungchow the Legation was considerably dependent on the Kung Li Hui people.

I returned in the late morning, and at the meeting of the F E C at 11:15 reports of the situation were made by various people, and it was agreed that a statement on the situation should be made to the students and faculty. I am enclosing herewith a copy of what was sent out in English to the faculty, the portion addressed especially to students being included.

At 4:15 in the afternoon a meeting of what we call the Central Committee of the emergency organization also was held, and this committee issued a statement the following morning to members of the faculty. This had to do chiefly with plans for concentration on the main campus and measures for protection in case an emergency developed.

One element in the situation which caused not a little concern was the report that the local troops now being billeted in Haitien had been ordered to defend a line extending from the Te Sheng Men northwest to Wang Er Shan. Trenches were being dug along this line just east of the railroad by Tsing Hua, the line crossing the railroad directly east of the Tsing Hua campus. Many members of our staff had already visited these trenches, and it was well known that preparations for warfare were being made. Aeroplane visits over Peiping by Japanese were also taking place from day to day.

By Wednesday, however, reports of truce negotiations were continually coming in, and from that day onward the situation became more easy. Yesterday's papers report that a tentative truce has been agreed upon and that Japanese forces are withdrawing without further attack.

In view of the general situation and the notice issued to the students last Tuesday, a considerable number of students withdrew, probably about 250 or so. Some of these did not go beyond Peiping and Tientsin, and with the easing up of the situation a few have already returned. Miss Wagner was in the office a few moments ago with a letter signed by eight girls from a residence in Tientsin where they were waiting. The letter inquired about the advisability of their returning, and Miss Wagner is to send an express letter today advising them to return.

Almost no members of the faculty have withdrawn, although Shuhsi discussed with me three days ago the advisability of his leaving. T. T. Lew has sent his wife and mother away to Shanghai chiefly because of the health conditions of his mother and the danger from her high blood pressure.

. All things considered, faculty and students have remained very calm and reasonable. There has not been the slightest evidence of a panic amongst the students and no unreasonable demands have been presented. At the last general assembly of the University which occurred last Wednesday, the attendance was very good, we thought, 400 or more being present.

As things are now, we are expecting to finish up very much in the usual way at the regular Commencement time. We are sending out a preliminary notice to members of the Board of Managers regarding the Annual Meeting which we think will be on June 17.

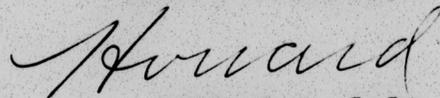
I have been in consultation with C. W. and others regarding the Commencement speaker. I remember your advice that we secure the Chancellor if possible. The prospect of this seems very doubtful. It is only about a month since he left for Hangchow, and C. W. thinks he would be very loathe to return until the chancellorship question is formally settled. In this connection I may report that the committee which Jimmy Ch'uan was chairman of has taken all the steps so far as I know to secure the services of Y. T. Tsur, according to the plan discussed before you went away, and that is the report which will be brought in to the meeting of the Board of Managers, I suppose.

On Monday next, a general reception is being given to departing members of the staff. The Meads have for various reasons decided to go early, their leaving date being next Tuesday. Mr. de Vargas discussed with me yesterday the plan of taking his daughter to Switzerland where his sister would establish a home for them temporarily, with the expectation that he would return for the beginning of the autumn semester. C. F. Wu is leaving about June 10, having received his travelling professorship fund from the Rockefeller Foundation.

We still do not have reports from the Annual Meeting of the Board of Trustees and are eager to hear what action was taken and what the general situation with respect to our budget is.

We sincerely hope that nothing will happen to delay your return.

Cordially yours,



Howard S. Galt
Acting President

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